



**STATEMENT OF PROCEEDINGS FOR THE
SPECIAL MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012**

Wednesday, June 15, 2011

10:30 AM

Present: Member Molina-Aviles, Member Drew-Ivie, Member Mandel,
Member Berberian and Member Cooper

Excused: Chair Glasgow, Vice Chair Chough, Member Ippolito and
Member Gallucci

Call to Order (11-2700)

The meeting was called to order by Helen Berberian at 10:34 a.m.

I. DISCUSSIONS ITEMS

1. Comprehensive Schedule of Audits and Results for DCFS Group Home and Foster Family Agency Contractors (Continued from meeting of 6/1/11). (11-0965)

Mike McWatters, Auditor-Controller (A-C), reported a revised copy of the Comprehensive Schedule of Audits was emailed to all members on June 7, 2011. Mr. McWatters informed the members he is available for questions.

Latisha Thompson, Department of Children and Families (DCFS), provided a brief report on the meeting with AmeriCare, where they explained the amount owed by the group home is \$243,793.00. DCFS is in the process of finalizing the paperwork to submit to Treasurer and Tax Collector to begin the repayment agreement for AmeriCare. Discussion ensued over executive compensation, contract language, and the amendments to compensation language in the Auditor-Controller's handbook. Following discussion, the Committee requested DCFS to copy the Audit Committee members in the distribution of the final contract amendments. Also, DCFS was requested to provide at the next meeting a list FFA and GH who are members and non-members of Axxa, broken down by Supervisorial district.

Attachments: [SUPPORTING DOCUMENTS](#)

2. Status on Contract Language Changes to the Group Home and Foster Family Agency Form Contracts (Continued from meeting of 6/1/11). (11-0969)

This item was discussed under item #1, a follow-up report will be provided at the next meeting.

3. Probation Group Home Monitoring Report (Continued from meeting of 6/1/11). (11-0970)

Lisa Campbell, Probation, reported the group home report was completed for Ashe and BNI was recently posted, there are ten additional reports in stages of approval over the next month.

Helen Berberian asked DCFS and Probation to prepare an aggregate trend analysis of their findings of FFA and GH audits, to be provided to Commission staff prior to preparing the next agenda. Commission staff to group together similar items from DCFS, Probation and Auditor-Controller on future agendas, and using the trend analysis as a supporting document.

4. DCFS GH/FFA Fiscal Audits (Continued from meeting of 6/1/11). (11-0971)

Cynthia McCoy-Miller, DCFS, provide an update on DCFS GH/FFA Fiscal Audits. Following discussion, the Committee asked DCFS to prepare a agency report of receivables to include aging debt from oldest to new to use for history purposes. Also, to create an Audit status report in Alpha order. Treasurer and Tax Collector to provide at the next meeting the formula used to determine payback agreements.

5. DCFS - Presentation on Steps Taken to Identify Prospective Contractors/Officers with a History of Serious Performance Deficiencies/Fiscal Improprieties (Continued from meeting of 6/1/11). (11-1878)

Cynthia McCoy-Miller, DCFS, reported they had their first CARD workgroup last week to develop procedures and processes in alignment to implement card. Once all recommendations are complied, Ms. McCoy-Miller will bring back to the Committee for input. Following discussion, the Committee asked DCFS to review the minutes of the quarterly meetings since its inception to identify information for the DCFS CARD procedures.

II. MISCELLANEOUS

6. Matters not on the posted agenda (to be presented and place on the agenda of a future meeting). (11-2274)

There were none given.

8. Adjournment (11-2699)

There being no further business to conduct, the meeting was adjourned at 11:55 a.m.